



NOTICE OF FUNDING AVAILABILITY

Fiscal Year 2014 DC YouthLink Service Coalition

Building a Bridge to Better Future for Court-Involved Youth

**RFP Process managed by
D.C. Children and Youth Investment Trust Corporation
For the Department of Youth Rehabilitation Services**

Notice: ATTENDANCE AT A FUNDING TECHNICAL ASSISTANCE SESSION AND SUBMISSION OF A NOTICE OF INTENT TO APPLY IS REQUIRED IN ORDER TO BE ELIGIBLE TO APPLY FOR FUNDING.

Summary: DC YouthLink (DCYL) is a coalition of non-profit and for profit human service organizations with the mission to successfully support juvenile offenders in their communities by providing a host of services and supports to the youth and their families. DCYL is working with local and national partners to improve the community reentry process so that the needs of DYRS youth, the family and the communities to which they return are being met. Offering a continuum of community services and support to court-involved youth in reentry is an integral part of the juvenile justice system.

DCYL partners include:

The DC Children and Youth Investment Trust Corporation (the Trust) is the primary resource for developing partnerships that expand and improve services and opportunities for children and youth in the District of Columbia, especially during their time out of school. The partnerships include public schools, city agencies, and employers, including non-profit providers. Since its inception in 1999, the Trust has provided grants, technical assistance, youth worker training, capacity building, learning opportunities, convenings, and policy support in the District.

The Department of Youth Rehabilitation Services (DYRS) is the District of Columbia cabinet-level agency established to lead the reform of the District's juvenile justice system by coordinating the collaborative efforts of government agencies, contracted providers, labor, and community leaders to improve the security, supervision, and rehabilitation services provided to committed and detained juvenile offenders and Persons in Need of Supervision ("PINS").

The Lead Agencies are ***East of the River Clergy Police Community Partnership*** (ERCPCP) and ***Progressive Life Center*** (PLC). ERCPCP serves DCYL youth that live in Wards 7 and 8 in the District of Columbia and in Prince George's County in Maryland. PLC serves DCYL youth who live in Wards 1-6 in the District of Columbia and in Montgomery County in Maryland.

The ***Service Coalition*** is a collection of organizations that provide services to DYRS youth and families with oversight and management from the Lead Agencies. The Service Coalition is

comprised of at least a dozen independent non- and for-profit organizations that specialize in positive and developmentally-appropriate services for youth, including mentoring, tutoring, family support, recreations, arts, mental health, and more. Service Coalition organizations provide services for youth in the District of Columbia. Service Coalition Providers also provide services for youth in Prince Georges or Montgomery Counties as capacity allows. For additional information on DCYL, please visit www.dcyouthlink.org.

* * * * *

On behalf of the DCYL initiative, the Trust announces the availability of a funding opportunity and invites qualified applicants to submit proposals to provide high quality services to DYRS youth primarily in the District of Columbia during Fiscal Year (FY) 2014. Specifically, DCYL seeks to support the delivery of a variety of high quality programs that will provide purposeful and developmentally appropriate opportunities to help DYRS youth thrive and achieve positive outcomes. Applicant organizations must employ a positive youth justice philosophy in its approach and program design. Selected applicants will sign contracts directly with the Lead Agencies. **Proposals will be funded in categories aligned with the six (6) domains of positive youth justice:**

- ❖ Education
 - Vocational Training Leading to a Credential
 - GED and/or Adult Basic Education
 - Tutoring
- ❖ Work
 - Job Readiness Training, Job Placement Assistance, and Retention Services
(selected providers must address each area)
- ❖ Health
 - Substance Abuse Education, Counseling and Recovery Support
 - Mental Health and/or Individual, Group, and Family Counseling
 - Health and Fitness, Sports, and Recreation
- ❖ Relationships
 - Evidence-Based Mentoring
 - Family Support/Wrap Around
 - Teen Parenting Education
- ❖ Creativity
 - Visual Arts
 - Performing Arts
- ❖ Community
 - Civic Engagement and/or Community Service

Criteria for eligible applicants: Eligible applicants are Not-for-Profit and For-Profit entities.

Not-for-Profit organizations must have 501(c) (3) tax-exempt status, been incorporated to operate in the District of Columbia, and been providing direct services since no later than October 1, 2010; must be organized under the District of Columbia Non-profit Corporation Act (DC Code, sec.29-501 et seq.) since no later than October 1, 2010; must be a community-based organization, defined as: non-profit agency with a board of directors that is reflective of the community of population served; organization's primary vision and program focus must be on serving children, youth, and/or families, with

experience preferred in the District of Columbia. An organization described in Section 501(c) (4) of the Internal Revenue Code, 26 U.S.C. 501(c) (4), that engages in lobbying activities is not eligible to apply, serve as a host site for members, or act in any type of supervisory role in the program.

For-Profit organizations must have been providing direct services since October 1, 2010 and have a mission and vision statement focused on serving children, youth, and/or families, with experience preferred in the District of Columbia; must have a currently valid Basic Business License from no earlier than October 1, 2010; organization's primary vision and program focus must be on serving children, youth, and/or families within the District of Columbia

All organizations must submit a variety of other documents including staff resumes and credentials, Certificate to Occupy, previous year financial documents, Clean Hands Form from the Department of Consumer & Regulatory Affairs and be in good financial standing with the District of Columbia Office of Tax and Revenue and the Internal Revenue Service. **Individuals are not eligible to apply.**

All eligible applicants must meet all of the applicable requirements contained in the proposal guidelines and instructions. The Request for Proposal (RFP) will be released on **Monday, April 22, 2013**. The RFP will be available for download on the Trust's website at www.cytic.org. **The deadline for submission to the Trust is Monday, May 20, 2013 at 4:00 p.m. All applications must be submitted in person.**

The Trust will hold (3) Funding Technical Assistance (FTA) Sessions. **In order to be eligible for this funding, attendance at one of the FTA sessions is mandatory for all applicants.** The sessions will convene on the following dates at these locations:

Tuesday, April 30, 2013 from 6:00pm – 8:00pm

TBD

[Click here to register](#)

Thursday, May 2, 2013 from 2:00pm – 4:00pm

Dorothy I. Height/Benning Neighborhood Library, Large Meeting Room

3935 Benning Rd, NE

Washington, DC

[Click here to register](#)

Monday, May 6, 2013 from 10:00am – 12:00pm

THEARC

1901 Mississippi Ave., SE

Washington, DC 20020

[Click here to register](#)

IMPORTANT! All prospective applicants must submit a Notice of Intent to Apply to the Trust. The Notice of Intent to Apply form should be returned to the Trust by **Tuesday, May 7, 2013 by 4:00pm**. Submittal of a Notice of Intent to Apply does not commit an agency to apply. However, failure to submit a Notice of Intent to Apply in a timely manner will disqualify an applicant. Any supplemental written information related to this RFP will be provided only to

those organizations that have filed a Notice of Intent to Apply. A Notice of Intent to Apply should be submitted via email to kpaymaster@cyitc.org, citing “DC YouthLink FY 2014 Service Coalition RFP-NOIA” in the subject line.

Questions must be submitted in person at the Funding Technical Assistance Session or via e-mail at kpaymaster@cyitc.org on or before Tuesday, May 7, 2013 at 4:00 p.m. All written questions concerning this RFP will be posted on the Trust’s website at www.cyitc.org. If you have any additional inquiries, please contact Kim Paymaster, Program Officer, via phone at (202) 478-8025 or via email at kpaymaster@cyitc.org.

DC YouthLink APPLICATION PROCESS		
STEP ONE	Participate in Funding Technical Assistance Session (FTA)	April 30, 2013 from 6-8pm May 2, 2013 from 2-4pm May 6, 2013 from 10-12pm
STEP TWO	Submit Notice of Intent to Apply (NOIA)	May 7, 2013 at 4:00 p.m.
STEP THREE	Submit Questions in Reference to RFP	May 7, 2013 at 4:00 p.m.
STEP FOUR	Apply for Funding	May 20, 2013 at 4:00 p.m. No Late Application will be Accepted